

**St Kilda Community Sports Society ( est 1990 )**

Website    [www.stkilda-society.org.nz](http://www.stkilda-society.org.nz)

**Application for Funds from Gaming Machine Proceeds.**

**Authorised Purposes:**

(1) Donations to recognized charitable organizations and amateur sporting organizations within the local community to further the objectives of these groups.

(2) Donations for educational advancement through grants to schools or other educational institutes for equipment or the development of better student amenities not covered by Government funding. Establishment of student scholarships, bursaries or grants to assist individual students in their general educational advancement or for the furthering of academic specialization, provided such students are selected in a fair and open manner after public advertising.

(3) Donations to amateur sports teams and clubs in the local area, competing in recognized leagues and tournaments. Grants only issued to teams and clubs which are formally established and / or legally constituted. Grants issued for actual and reasonable travel expenses for groups participating in tournaments with kindred groups, sports equipment, playing uniforms and ground hire. Provision of trophies for bona-fide amateur sporting events. No grant shall be issued to any player or team competing on a professional basis.

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**All Applications must include the 4 pages plus:**

**1. A resolution from a meeting of the organisation making the application.**

**2. A Bank deposit slip.**                      **3. Please ensure pages 2 and 3 are signed.**

**4. At least two quotes for the goods and services which are the subject of the application.**

**Note - If for any reason there is only one quote available, please include an explanation in the application.**

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Please also note that while we try to satisfy all applications, we have only 18 Gaming Machines at the St Kilda Tavern. There is a limit to our funding capacity.

The trustees will consider all applications and in their opinion, grant those providing the greatest benefit to the community.

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**Terms and Conditions of Grant Applications. Please read.**

- a) Proceeds from gaming machines must be used for the Authorised Purposes ( above ).
- b) Grants must be used for the purpose stated on the application form and no other.
- c) In the event that the funds are used for another purpose the Society will request that the equivalent amount of money be repaid.
- d) The Grant should be treated as a Donation – there is no GST payable by the recipient.
- e) No benefit may be transferred to the Venue or the Society as a result of the Grant.
- f) No Venue staff may be involved in the Grant process. g) Grants cannot be made to reimburse funds already paid. h) Grant applications must only be forwarded to the Society – not the Venue.
- i) All sections of the application form must be completed – failure to do so will result in your application being declined. j) Grants should be specific – do not apply to other Societies for the same funds.
- k) Any overpayments must be repaid to the Society. l) Grants will only be Direct Credited to the applicant’s bank account – not to any third party.
- m) No promises of future Grants can be made.
- n) Grant funds must be used within a reasonable time and evidence of that use must be returned to the Society as soon as possible. Failure to do so will result in the funds being returned to the Society.
- o) All records regarding Grants should be retained for Department of Internal Affairs audit.
- p) All applications must be signed by the secretary or other authorised representative of the applicant organisation.
- q) The only prizes we can do are trophies and engraving.
- r) Club uniforms ( game day clothing ) and equipment must remain the property of the club – we are not permitted to fund personal clothing or equipment.
- s) **Consents 1. I agree to provide the Society with evidence of how the Grant was spent.**  
**2. I agree to comply with any Dept of Internal Affairs audit and to provide them with any information that they may require.**
- t) **I have read and understood all the above terms and conditions.**

**SIGNED by the applicant Secretary**..... Date.....

Please print your name.....

If there is something unclear, please contact the Society on 455 0681.

TO ST KILDA COMMUNITY SPORTS SOCIETY  
37 FINGALL STREET  
DUNEDIN 9012

DATE.....

**Note - all sections must be completed & the 4 pages forwarded to the Society**

NAME OF APPLICANT  
ORGANISATION.....

TYPE OF ORGANISATION.....GST REG – YES/ NO

STREET ADDRESS.....Postcode.....

P O BOX NUMBER.....EMAIL.....

TELEPHONE – Business.....After Hours.....

CONTACT PERSON.....

PERSONAL STREET ADDRESS..... Postcode.....

TELEPHONE – Business.....After Hours.....

REASON FOR APPLICATION – what is the grant to be used for – be specific – do NOT write ‘see enclosed letter’ or ‘see enclosed quote’.  
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COST BREAKDOWN – use separate sheet if necessary. Refer to at least two quotes or other evidence of costs. Briefly note details here.  
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OTHER APPLICATIONS – if you have applied to other sources for the same purpose, please give full details.  
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**Signed applicant**  
**secretary**.....Date.....

AMOUNT REQUESTED \$.....

IN YOUR OPINION, HOW WILL THIS BENEFIT THE COMMUNITY?  
1.....  
2.....  
3.....  
4.....  
5.....

**PLEASE STAPLE A VERIFIED BANK DEPOSIT SLIP HERE.**



**FOR SOCIETY USE ONLY**

**ST KILDA COMMUNITY SPORTS SOCIETY**

**APPROVED / DECLINED**

**CHEQUE No** .....

**DATE** .....

**AMOUNT** .....

**SIGNED**

**CHAIRMAN** ..... **E R Moore**

**SECRETARY** ..... **M R Thompson**

**THIRD TRUSTEE** ..... **L Rodgers / S Keith**

**COMMENTS**.....  
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